



Substitutions:

- a. Each team is allowed seven (7) substitutions per match. Once substituted, a player shall not return to the match. Concussion Substitute rule shall not be allowed.
- b. Substitution Pass - the player entering the match must provide the Fourth Official (or the closest Assistant Referee if there is no Fourth Official) with a completed pass with all information included: **match date, players' names and numbers, and time of the substitutions.**

Duties and Responsibilities of the Fourth Official (if any):

The Fourth Official has the responsibility of maintaining proper decorum on both team benches and sidelines; however, please recognize that during any match, emotions can run high. This responsibility is often more difficult than officiating the match since you must demand conformity with league rules but must do so in a professional and manner.

The way in which players on the bench or coach misconduct will be dealt with should be covered very carefully in your pre-match discussion with the referee. Please try to avoid any shouting match with the coaches or players on the bench, instead kindly file a report with the League and allow the League to impose the appropriate discipline.

During play, it shall be the responsibility of the Fourth Official to record the following on the USSF/UPSL Northeast Fourth Official Report Form (found on page 8):

- Player who scored a goal and time of the goal
- Player who received a caution and time of the caution
- Player who is sent off and time of the send off
- All substitutions and time of the substitutions

Within 25 minutes after the match completion, the Fourth Official **must** text the completed Fourth Official Report Form as a picture to Paul Konneh at 610-809-5985. **Please include the FULL NAMES of goal scorers and time of goals in the Notes section.**

Please then wait for confirmation from Paul Konneh before giving both teams' Match Day Rosters and the completed Fourth Official Report Form to the Center Referee who will attach them to his Match Report as pdf files when submitting via Demosphere.

To make things easier, you can complete the first half stats at half-time and then add the other stats from the second half at full-time. That way you would be able to complete the Fourth Official Report quicker to send for our match results graphics publication on our UPSL Northeast social media platforms.

If there's no Fourth Official assigned, everything must be done by the Center Referee.