

Good afternoon,

Hope you all are doing great!

As we begin another season in the UPSL Premier Divisions across the Northeast, I would just like to send out this weekly reminder to all fourth officials assigned to our games this weekend. **You are all bcc'd to this email.**

Attached you will find a **specific section** from the UPSL Northeast Referees Handbook - Fall 2023 concerning the **fourth officials**. I believe the full handbook was already shared with you all by your respective assignors. I have also attached the **Fourth Official Report form** to this email.

Please complete the form with all pertinent information (including the full names of goal scorers), take a picture of the form, and then text to me (610-809-5985) within 25 minutes of the full-time whistle.

Some officials do complete the first half stats at half-time and then complete the full stats after the match to make it quicker.

After you send me the completed form, you can then give to the Center Referee along with both teams' rosters and the sub passes so that he/she can use to complete the full referee report online.

Thanks so much for accepting our games. Please reach out if you need any clarifications.

Yours in Soccer,

Paul Konneh
Northeast Conference Manager

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